

Cal Poly Art and Design

Kyocera P8060cdn - Bypass Tray Settings

Kyocera Bypass Tray

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INTRODUCTION

How to select the **Bypass Tray** on a Kyocera P8060cdn as the paper source.

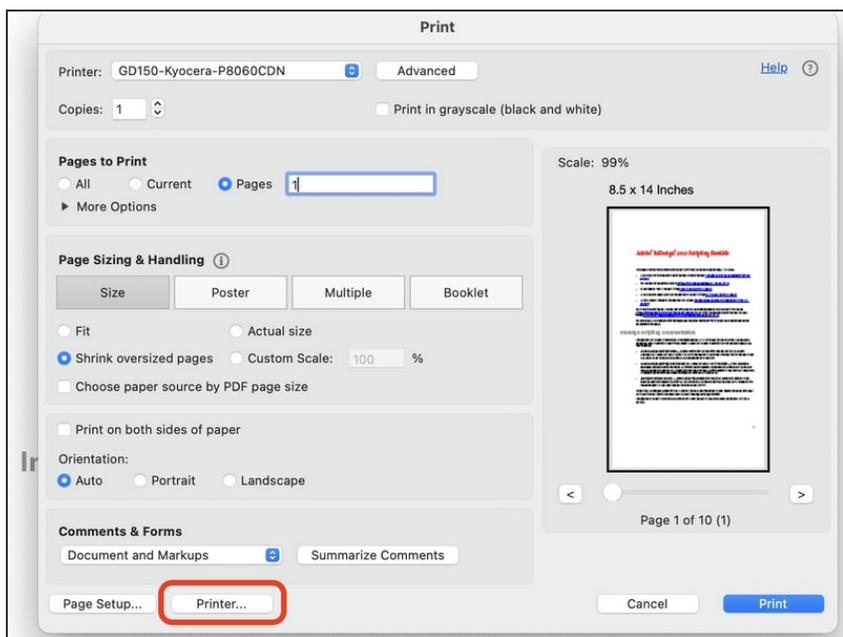
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The primary OS print dialog box function for selecting the **Bypass Tray** is inconsistent. Use these steps to successfully change the paper source tray.

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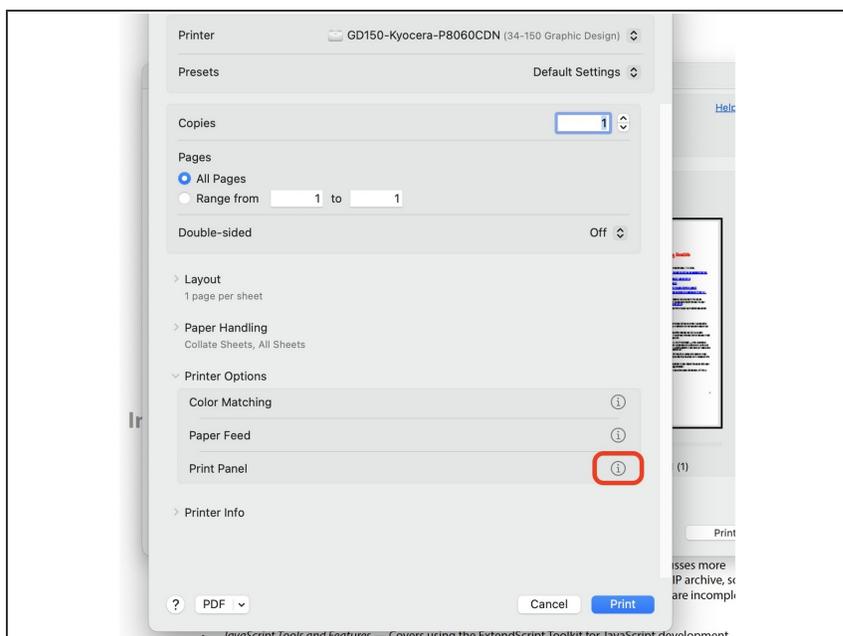
Screen captures are from Adobe Acrobat.

Step 1 — Select the Printer button



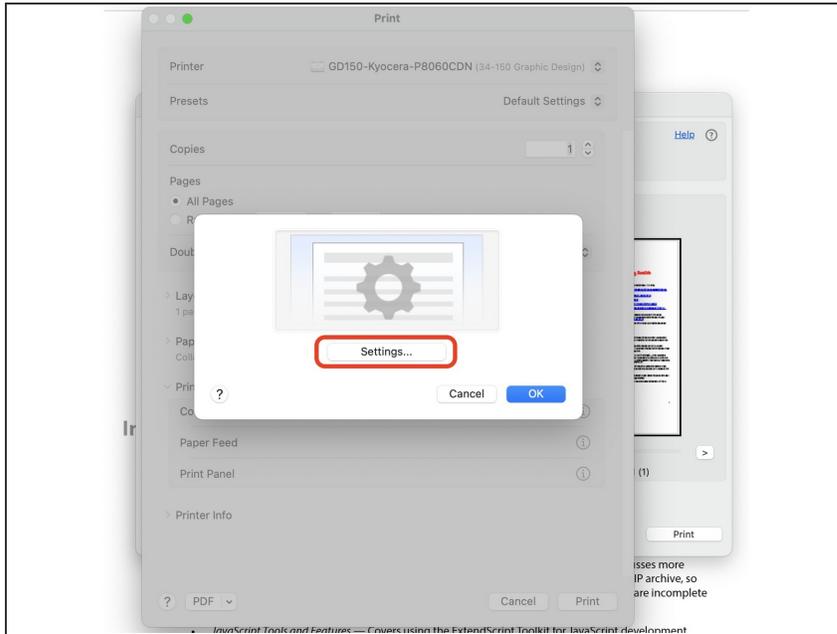
- Start the normal printing process, and configure settings as needed in the Application **Print** dialog box (number of pages, two-sided printing, paper size, etc,) and then click on **Printer** at the bottom.

Step 2 — Select the Print Panel Info button



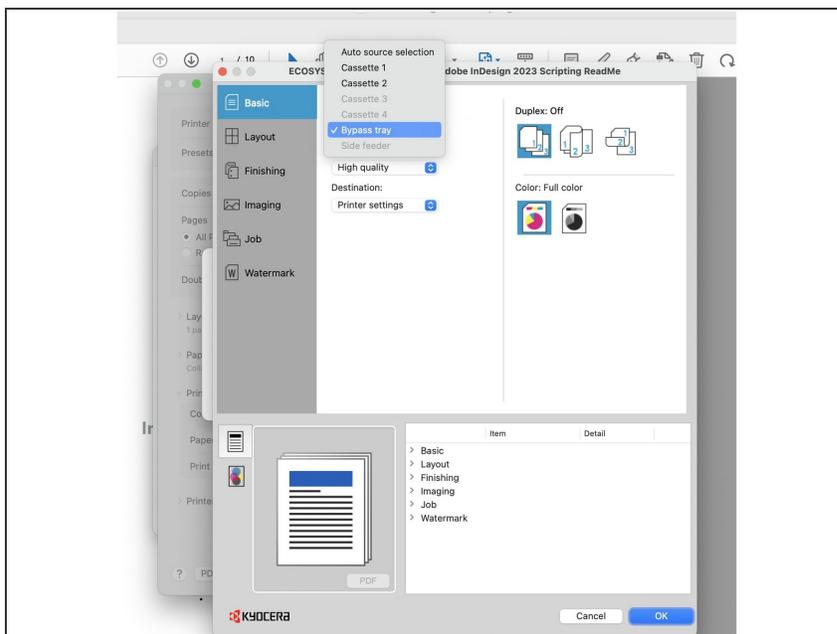
- From the **Printer** dialog box, click on the **Print Panel** Info button.

Step 3 — Select Settings button



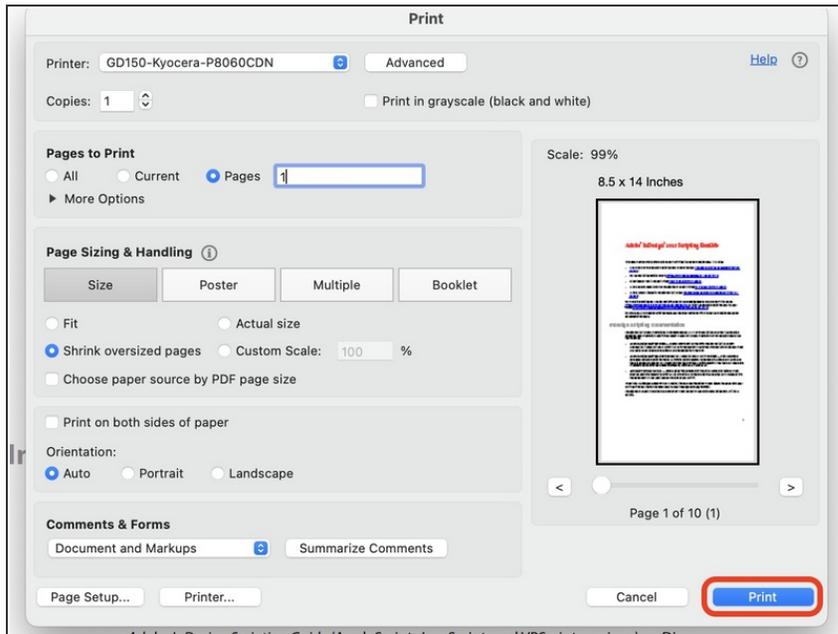
- Next, click on the **Settings** button.

Step 4 — Select Bypass as Source



- From the **Basic** settings on left, click on the **Source** drop-down, and select **Bypass Tray**.
- Click **OK** in this dialog box to save and close.
 - ⚠ If prompted to authenticate, click **Cancel** to close the window. **The settings will stick even without authentication.**
- Click **OK** or **Print** on each of the open dialog boxes to close, working back to the primary **Print** window.

Step 5 — Verify settings and Print



- Back on the primary **Print** window, verify all settings are correct for this print job.
- Load or verify the correct paper is loaded in the **Bypass Tray** on the printer.
- Click the **Print** button to send this print job to the printer.